

Prompt Mailers Inc Safe Harbor Privacy Policy

Privacy Policy

Prompt Mailers, Inc believes in protecting your privacy. When we process personal information from you, we follow the privacy principles of The Direct Marketing Association's EU Safe Harbor Programs and comply with the U.S.-EU Safe Harbor Framework as set forth by the U.S. Department of Commerce regarding the collection, use and retention of personal data from the European Union. These are our promises to you:

- 1. Notice.** When we process your personal information, we'll give you timely and appropriate notice describing what personal information we're collecting, how we'll use it, and the types of third parties with whom we may share it.
- 2. Choice.** We'll give you choices about the ways we use and share your personal information, and we'll respect the choices you make.
- 3. Relevance.** We'll collect only as much personal information as we need for specific, identified purposes, and we won't use it for other purposes without obtaining your consent.
- 4. Retention.** We'll keep your personal information only as long as we need it for the purposes for which we collected it, or as permitted by law.
- 5. Accuracy.** We'll take appropriate steps to make sure the personal information in our records is accurate.
- 6. Access.** We'll provide ways for you to access your personal information, as required by law, so you can correct inaccuracies.
- 7. Security.** We'll take appropriate physical, technical, and organizational measures to protect your personal information from loss, misuse, unauthorized access or disclosure, alteration, and destruction.
- 8. Sharing.** Except as described in this policy, we won't share your personal information with third parties without your consent.
- 9. International Transfer.** If we transfer your personal information to another country, we'll take appropriate measures to protect your privacy and the personal information we transfer.
- 10. Enforcement.** We'll regularly review how we're meeting these privacy promises, and we'll provide an independent way to resolve complaints about our privacy practices.

To access your information, ask questions about our privacy practices, or issue a complaint, contact us at:

Prompt Mailers, Inc
66 Willow Ave
Staten Island, NY 10305
(718)447-6206
dlocagnata@promptmailers.com

If your inquiry is not satisfactorily addressed, contact The Direct Marketing Association Dispute Resolution Process. The Direct Marketing Association will serve as a liaison to resolve your concerns.

To learn more about our privacy practices, see our Privacy Policy details.

For more information on Safe Harbor, please visit <http://www.export.gov/safeharbor>